



4132 Arkwright Road Macon, Georgia 31210

(478)405-7797

THE INFORMATION ON THIS FORM IS VERY IMPORTANT. PLEASE READ AND SIGN.

Dear Parent(s),

In accordance with our office policy, we limit our patients to two failed appointments. Once this limit is reached, you may be seen as a work-in for the next appointment. Future appointments will not be scheduled in advance. You will need to call us on a day that you may be able to bring your child in for an appointment to check to see if we have any cancellations for your child on that day. If we do not have any cancellations, you will need to continue calling until we can get your child in for an appointment. If your child reaches the four failed appointments limit, it will be up to Dr. Jacobs' discretion as to whether we can continue to see your child as a patient. This policy is strictly enforced. Our patient population is very large, and we cannot afford wasted appointments. Thank you for your understanding.

A failed appointment is as follows:

1. You do not bring your child to a scheduled appointment.
2. You give us less than a 24 hour notice that you are cancelling your child's appointment.
3. You show up more than 15 minutes late for your child's appointment.
4. You do not bring your child's current Medicaid/Peachcare/Wellcare card.
5. Parent or Legal Guardian is not present for the dental appointment (**NO EXCEPTIONS**).

Your signature below confirms you understand this policy.

Signature

Date